

BOARD OF PUBLIC WORKS AND SAFETY
Agenda Request Form

(Form B-01-2012)

Organizations and individuals are asked to submit a request form and supporting documents to be placed on the agenda. You will be contacted by the City confirming the date of the meeting in which your request will be heard. Please make sure that your contact information is accurate in case we need to get in touch with you. The Board of Works meets on the 1st and 3rd Monday of each month at 5:00 p.m. in City Hall located at 70 E. Monroe Street.

Date Submitted:	05/09/2016	Meeting Date:	05/16/2016
Contact Information:			
Requested by:	Michele Holtkamp		
On Behalf of Organization or Individual: Daily Journal			
Telephone:	317-736-2774		
Email address:	mholtkamp@dailyjournal.net		
Mailing Address:	30 S. Water St., Suite A, Franklin, IN		
Describe Request:			
The Daily Journal's third annual street party is being planned for Friday, July 15, on East Court Street, from Jefferson to Monroe streets, and on Monroe Street, from Water to Main streets. As in previous years, we will have food trucks and live music. We will again coordinate with the street, parks, police and fire departments regarding traffic, street closures, the stage, picnic tables, emergency routes and security.			
The party is from 6 to 10 p.m. We request the streets be closed from 3 to 11 p.m.			
List Supporting Documentation Provided:			
Map showing street closures.			
Who will present the request?			
Name:	Michele Holtkamp	Telephone:	317-736-2774

In order for an individual and/or agency to be considered for new business on the Board of Works agenda, this reservation form and supporting documents must be received in the Mayor's office no later than 4:00 p.m. on the Wednesday before the meeting.

DAILY JOURNAL STREET PARTY

FRIDAY, JULY 15

Route in blue to be open for Franklin Fire Department

Streets in red to be closed for street party

TIME REQUESTED:

3 to 11 p.m.

